

**Minutes of Committee Meeting on 11 November 2013 held at 23 Arundel Square**

**Present:**

Hazel Adam  
Geoff Brownlow  
Ruth Brownlow  
Nigel Burton  
Sue Cleverdon (in the chair)  
Mark Dixon  
Emyr Fairburn  
Toby Jarvis  
Scott Moffatt

**Apologies:**

Kathleen Frenchman  
Tuan Ho  
Paula Kahn  
Patrick O'Connell  
Mary-Therese Wigley  
Peter Wood

	<b>Action</b>
<b>1 Actions brought forward from the previous meeting</b>	
Railings to the Square – SC to email Bhupesh to ask where we are on this.	SC
Traffic calming – agreed not a priority to take forward at this stage but could be picked up when we have an update on the continuation of the pavement outside Mica House. Suggestion: a stop sign on the south west corner of the Square outside Mica House	SC
<b>2 The new Committee structure – making it work</b>	
<b>Conservation &amp; Planning Sub-Committee</b>	
Nigel to lead this group. Agreed that Nigel will be the public spokesperson and will send correspondence and feedback on behalf of the members under the BSRA name.	NB
<b>Community &amp; Environment Sub-Committee</b>	
Suggested Mary-Therese might lead this group. Hazel to ask her if she is willing. The leader to collate views and draft communications on behalf of the group for the Secretary to send out under the BSRA name.	HA
<b>Infrastructure Sub-Committee</b>	
Sue to lead this group.	SC
<b>Membership</b>	
Kathleen's email has not been working. SC to meet her to discuss the upkeep of the membership list.	SC

Agreed at AGM that this could be circulated to the Committee but only to be used for BSRA business. Sue to circulate. There are several email addresses which are incorrect and bounce back. Noted that Mountfort House residents are not well connected by email. Would anyone on the Committee volunteer to drop in communications by hand?

SC

ALL

**Committee List**

Sue to circulate Committee contact list.

SC

**General BSRA Contacts List**

Sue has begun a BSRA list of key contacts and will circulate. Committee members to let Sue have details of other contacts eg the planning team at the Council.

SC

ALL

**3 Communicating with Members**

**BSRA Domain**

Nigel has bought a domain name and set up an email account for the BSRA with 1and1. Sue has imported all the member information onto the web portal and set up mail distribution groups. Email addresses are:

[secretary@bsquare.org.uk](mailto:secretary@bsquare.org.uk)

[chair@bsquare.org.uk](mailto:chair@bsquare.org.uk)

**Website**

Nigel has put together a basic website for the BSRA. Web address is

[www.bsquare.org.uk](http://www.bsquare.org.uk)

Agreed website should go live to members. The site needs more pictures.

NB

Please send any good photos to Nigel.

ALL

**4 Diary Dates**

Sue circulated a list of meeting dates and other key dates for 2013-2014. Sue to update and circulate. Committee to note meeting dates in diaries.

SC

ALL

Nigel to post the dates on the BSRA website

NB

Everyone to let Sue know about any other events of interest to members for putting on the website and circulating by email.

ALL

Tuan had forwarded a list of Islington events produced by the Council. Agreed it would be good to have these on the website. Sue to circulate.

NB/SC

Toby to finalise the Christmas party invitation for circulation. Friends and BSParkUG to be invited – also Councillors.

TJ

TJ/SC

**5 Community & Environment Update**

- Successful bulb-planting in the Square which was well attended.
- Wording for new sign was agreed at a meeting with Bhupesh with Toby attending on behalf of the BSRA. Sign has not yet gone up – need to chase.
- Nigel to draft a note re tree branches and leaves blown down in the

TJ

heavy winds.

NB

**Infrastructure Update**

There has been no further update re fast internet or status of pavement works. This group to follow up.

**Conservation & Planning Update**

SC

- Scott circulated an update to the Committee. Scott to email a copy to Sue to circulate.
- The Square has been broken down into cells, each with an appointed representative, so that residents can be quickly consulted about matters affecting them. Scott to circulate the list of cells and representatives.
- Noted that changes to the original planning consent could attract a further S106 payment. Committee to keep an eye on this.

SM

SC

SM